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Sandra Whitaker

From: VendorInfo [VendorInfo@dlgf.IN.gov]
Sent: Tuesday, November 27, 2007 8:51 AM
To: cscaudfc@k-inc.com; assessor@k-inc.com
Subject: DLGF Contract Request Follow-Up

Dear Auditor/Assessor,

Thank you for your timely response to our request for information regarding your current contractual obligations related to your property tax management and CAMA software, as well as the associated GIS, Analytics, Reporting, Document Management, and Maintenance/Support obligations.

However, we did not receive a contract for either CAMA or GIS services and the corresponding breakout of their expenditures for the years 2005, 2006, and 2007. We request a copy of this documentation.

Also, if your county has future plans for any system implementations or upgrades, please inform us and provide a copy of the appropriate documentation.

Under the state's Access to Public Records Act (APRA), a county must provide to "any person," including the Department of Local Government Finance (Department), at least one copy of a requested "public record" if the county has "reasonable access" to a copier. The county is then required to mail at least one copy of the public record to the Department. Indiana Code section 5-14-3-8(e).

A "public record" is defined as "any writing, paper, report, study, map, photograph, book, card, tape recording, or other material that is created, received, retained, maintained, or filed by or with a public agency [i.e., a county] and which is generated on paper, paper substitutes, photographic media, chemically based media, magnetic or machine readable media, electronically stored data, or any other material, regardless of form or characteristics." Indiana Code section 5-14-3-2(m).

Thank you for your attention to this important matter. I look forward to receiving the requested information at your earliest convenience. If you have any questions, please feel free to e-mail me at this address or call me at (317) 269-2368.

Thank you.

Andrew Holloway